
BOARD OF TRUSTEES
BALTIMORE CITY COMMUNITY COLLEGE

Open Session Minutes | 4:00pm March 15, 2023 (Virtual Zoom Meeting)

Board Members Present: Kurt Schmoke, JC Weiss, Leonor Blum, Lelia Parker, Rachel Pfeifer, John Goeken.

Also Present: President Debra L. McCurdy

I. Call to Order

- a. Adoption of the Agenda
 - i. Approval of the March 15 Agenda

Chairman Schmoke called the meeting to order at 4:04 PM. Upon motion by Mr. Weiss, which was seconded by Ms. Blum, the Trustees unanimously approved the Agenda for the March meeting and also approved the materials submitted for the December, 19, 2022 meeting.

II. Board Actions/Consent Agenda

- a. December 19, 2022 Open Sessions Meeting Minutes
- b. December 19, 2022 Closed Session Meeting Summary
- c. March 9, 2023 Finance/Audit Committee Meeting Minutes
- d. Student Government Association
- e. AFSCME Local #1870 at BCCC Report/Comments

Chairman Schmoke asked for a motion to approve the Consent Agenda. Trustee Weiss moved to adopt the motion and Trustee Weiss seconded it. There were no objections and the Consent Agenda was adopted.

Chairman Schmoke approved Nena Kutniewski, President of AFSCME for BCCC to present comments to the Board of Trustees.

On behalf of AFSCME, Nena Kutniewski read a statement. She noted, in response to a question from Mr. Weiss, that she would provide a written statement of the addresses she's made to the Board. Ms. Kutniewski stated that AFSCME was in the process of gathering signatures on a petition expressing no confidence in Dr. McCurdy. She stated the percentage of individuals signing; referenced "critical understaffing," "pay inequity," "instances of fraud regarding faculty pay," "having "been told that staff do not merit increased responsibilities pay," and having "been met with contempt."

Chairman Schmoke read the following statement into the record:

"In response to concerns recently brought to our attention, we wish to reiterate our support of Dr. McCurdy and note our intention to offer her an extension of her contract as President of BCCC.

We take very seriously our responsibilities as trustees of this community college. When the General Assembly enacted legislation creating a realigned board and mandating the achievement of specific goals by the college they recognized that reaching these goals would require the hiring of an experienced, effective, and visionary leader as BCCC President. The trustees have no doubt that Dr. McCurdy exemplifies these essential qualities of leadership. We review, annually her performance as President. While all recognize that much work is still to be done and that change is often difficult, we are convinced that she has developed a strategic direction that offers the best chance to achieve goals of sustained

excellence for BCCC. It is our hope that the various constituencies of the college will work with her collaboratively throughout her tenure as President.”

III. **Items removed from the Agenda.**

- a. None

IV. **New Business**

- a. Finance/Audit Committee Meeting March 9, 2023
 - i. Procurement Policies & Procedures

There was no discussion about Procurement policies and procedures.

- ii. Procurement Awards over \$25,000 to \$99,999
 - 1. Exterior Door Improvements (\$353,288-Go Bonds)
 - 2. Architectural & Engineering-Indefinite Quantity Contract (\$500,000-Variou Funds)
 - 3. Occupational Training Programs (Grant Funded)
 - a) Flagger \$93,614
 - b) Childcare IEP Aid \$93,614
 - c) Cosmetology \$97,000
 - d) Hospitality \$393,750
 - e) Financial Literacy \$243,300
- iii. Procurement Forecast
 - 1. Items bidding in March
 - a. Entrance Sign Replacement (est. \$150,000-Go Bonds)
 - b. Nursing Cooling Tower (est. \$200,000-Operating)
 - 2. Items for Board of Public Works on April 5th
 - a. Exterior Door Improvements (\$355,288-Go Bonds)

The Contracts recommended for approval by the Finance Committee were all unanimously approved, including exterior door replacements, architectural and engineering services and occupational training contracts. J.C. Weiss noted that he had earlier disclosed in the finance committee that his son-in-law works for Quinn, Evans, one of the contract awardees.

Trustee Blum made the motion to accept the report of the Finance Committee, seconded by Trustee Pfeifer. The Board unanimously approved the use of Geo-Bonds, which have to be submitted to DPW for further approval.

V. **College Policies**

- a. None

VI. **Presentations**

a. **Monthly Financial Performance Report**

Mr. Richard Walsh, Senior Budget Analyst highlighted the Monthly Financial Performance Report. The Board was informed about the College’s financial performance in a year-to-year comparison. Trustee Blum asked about scholarship revenue and the decrease.

In response to a question from Ms. Blum as to why scholarship revenue had decreased, Mr. Walsh noted that it was only an issue of timing-- there had been a delay in posting scholarships because of the Banner implementation. The conversion for the finance module still has data and mapping gaps.

a. Enrollment Report

Dr. Jade Borne, Vice President for Student Affairs presented an Enrollment Report.

Dr. Borne noted that Mayor's Scholars was a large part of the institution's focus and so is producing marketing materials in both English and Spanish. He responded to Chairman Schmoke's question about Spanish-speaking employees by saying that the College's goal was to hire Spanish speakers. He also stated that he planned to provide the Board with an update regarding efforts to reach out to the LatinX community and to target middle schools for recruitment.

Dr. Pfeifer asked how the Mayor's Scholars program was being funded. Dr. McCurdy responded that the College was using COVID-related funds as well as money from Baltimore City and the DOE. She noted that the funding sources will shift over time and said she had spoken with Mayor Brandon Scott's deputy regarding the Mayor's Scholar's program and that there would need to be further dialogue.

Dr. Pfeifer noted that part of City Schools' mandate is to help students who are not college-ready and that it would make sense to enroll those students in the Dual Enrollment program and get them the developmental courses they needed while they were still in high school.

b. Enterprise Resource Planning (ERP) Update

Michael Rading gave a presentation regarding the ERP implementation, noting that we are months away from a full transition and that it has been a long haul.

Trustee Goeken pointed out that there is nothing on the Panther Portal that directs students to the HelpDesk, which Mr. Rading said was where students should go if they needed help while on-line. Dr. McCurdy interjected that there would be information added to both the Panther Portal and Canvas by the following Monday at the latest directing students to the HelpDesk when in need of assistance.

In response to a question from Chairman Schmoke, Mr. Rading confirmed that DoIT had approved both IT's long and short term plans. There are still a number of challenges and inconsistencies to resolve and learning curves with data conversion/clean up (data is decades old and fields don't match) from the old system to Banner; reporting and cyclical operational procedures. Processes that only run annually means that offices will be running new processes for the next couple of years.

VII. President's Report

Dr. McCurdy provided her report regarding Middle States, the flood incident at West Pavilion and the newly remodeled space; the Bard Building demolition; and the Loop Road improvements.

An overview of the extreme damage to the West Pavilion was provided which displayed before and after pictures. Dr. McCurdy also acknowledged the commitment under the leadership of VP Thomas involving staff in IT, Facilities and Public Safety regarding the flood and the needed time to assist with clean up.

The College is in the midst of preparing for Middle States re-accreditation. Acting collaboratively and collegially, and with input from many faculty and staff members, the College is preparing the Self-Study report. A peer evaluation team representing Middle States will visit the College in spring, 2024.

The College just finished appearing before the Legislature in connection with its operating and capital budgets. Kate Zurlage reported to the Board that the College provided a list of 16 Million in deferred maintenance costs and additional funds to continue renovation of the Bard library. To date, 4 million has been allocated for deferred maintenance.

Dr. McCurdy noted that the College received funding for the Bard Building demolition last year after the presentation to the Legislature; so we are again exploring support from the Supplemental Budget.

With respect to the operating budget, the College has answered all of the Legislator's questions. Eileen Hawkins reiterated some of the points made in the College's written submission to the Legislators regarding new employees and new programs. She pointed out that one of the Legislators' questions had to do with a decline in transfer students, and that the decline is a national trend.

Becky Burrell noted that the College had adjusted its projected enrollment numbers and explained how the projections and numbers come about.

Trustee Goeken asked Ms. Burrell whether the declining birth rate would affect the College's future enrollment and Ms. Burrell stated that the College has not seen a decline in first-time enrollment. Our issue, she said, is retention; this is an operational problem, not an enrollment problem.

Chairman Schmoke announced that Jason Perkins Cohen has resigned from his position in City government and would be going into the Department of Labor as part of Governor Moore's new administration.

VIII. Active Search Listing

Listed in Board book.

IX. Motion for Adjournment (Vote)

The Chairman read a closing statement and upon a motion by Trustee Weiss, seconded by Trustee Goeken, the meeting was adjourned at 6:02 PM. The closing statement follows:

Pursuant to the General Provisions Article, Sections 3-305(b) (1), (7), (8), and (9), the meeting will now be closed so that the Board can discuss the following items: Onboarding, separation, and discipline of specific employees; consultation with counsel to obtain legal advice; pending litigation and administrative complaints; and matters related to collective bargaining.

The Trustees adjourned and reconvened in Closed session.

Respectfully submitted,

Debra L. McCurdy, PhD
President

Next Board Meeting: 04/15/2023

Attendance/Participants:

Kurt Schmoke
J.C. Weiss
John Goeken
Lelia Parker
Leonor Blum
Rachel Pfeifer
Debra McCurdy
Becky Burrell
Charles Hall
Gussener Augustus
Jade Borne

Lyllis M. Green
Maria Rodriguez
Michael Rading
Michael Thomas
Kristin McFarlane
Anna Lansaw
Charles Hall
Eileen Hawkins
Eileen Waitsman
Richard Walsh
Katherine Zurlage

BCCC Faculty/Staff
Attendees:

Afryea Lucas
Amy Belt
Angelique Cook-Hayes
Anna Lansaw
Antwan Degross
Aquila Evans
Brett King
Brian Terrill
Caren Jones
Carol Taylor
Carole Quine
Cassandra Wilks
Charice Hayes
Charles Bright
Charles N. Wilson
Chavon Robinson
Cherryllynn
Chris Jordan
Christina Carter
Constance Mannone
Courtney Ross
Cynthia Wilson
D. FitzGerald Smith
Darienne Stansbury

Darryl Rogers
Dawna Attig
Dee Mooring
Denise Holland
Dorothy M. Byam
Earl Melvin
Elena Uribe
Eve Burton
Freida Davis
Gabriela Czerwinska
Glenn Peterson
Ishwor Aryal
Jà Hon Vance
Jamie Cofield
Jason Quick
Jessica Launder
Karen King-Sheridan
Katana L. Hall
Keenan Jones
Kenneth Gillespie
Kimberly Woolford
Kyleen Brown
Laura Pope
Leslie Jackson
Mariam Yahaya
Mark Dixon
Michael Berends

Myra McCullough
Naesea Price
Natasha Williams
Nena Kutniewski
Nicole L. Deutsch
Patricia Raines
Patricia Thomas
Peter Farrell
Rasheedah Evans
Rebecca St. Laurent
Rebekah Kimara
Rhonda Traylor
Robert Everett
Saleemah Franklin
Sandra Agrafiotis
Shannon Guy
Stanley Cavouras
Sung Yoon Kim
Susan Gruz
Sylvia Rochester
Takiyah Hamilton
Theresa Tunstall
Tina Mosley
Valerie Grays
Vashti Hayletts
Will Hug
Yesenia Jarrett

Other Non-College Attendees:
Michelle McIntosh